



外國籍學生至本校實習申請表

NATIONAL DONG HWA UNIVERSITY
FOREIGN STUDENTS INTERNSHIP APPLICATION FORM

I. Applicant General Information 申請人資料

| | | |
|---|--------------|---|
| Last name 姓: | Middle name: | Please attach a personal photo taken within last three months 請貼最近三個月內之照片。 |
| First name 名: | (請填寫護照上英文姓名) | |
| Chinese name (if any): | | |
| Title 稱呼: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. | | |
| Nationality 國籍: | | |
| Place of birth 出生地: | | |
| Date of birth (yyyy/mm/dd) 出生日: | | |
| Passport No. 護照號碼: | | |
| Tel No. 電話號碼: (Home) | (Cell Phone) | |
| E-mail address 電子信箱: | | |
| Mailing address 住址: | | |
| Health Condition 健康狀態: <input type="checkbox"/> Excellent 良好 <input type="checkbox"/> Good 好 <input type="checkbox"/> Poor 不佳 <input type="checkbox"/> Chronic Illness or Specific Disorder 慢性或特殊疾病 (if any): | | |

II. Emergency Contact in Home Country 國外聯絡人訊息

| | | |
|----------------------|---------------|---------------|
| Last name 姓: | Middle Name: | First name 名: |
| Relationship 關係: | | |
| Tel No. 電話號碼: (Home) | (Cell phone): | |
| Email address 電子信箱: | | |
| Mailing address 住址: | | |

III. Academic Background of Applicant 申請人學術背景

| |
|--|
| Current College / University/ Institute 就讀學校或機構: |
| Are you from our sister school? 是否為姊妹校學生: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Current Department/ Institute 就讀學系或研究所: |

| |
|---|
| Major Field of Study 主要研究領域: |
| Student Status 身分: <input type="checkbox"/> Undergraduate Student 學士生 <input type="checkbox"/> Ph.D. Student 博士生 <input type="checkbox"/> Master Student 碩士生 <input type="checkbox"/> Post Doctoral fellow 博士後 |
| Year of Study 年級: |
| Admitted from 入學年月: _____ / _____ (yyyy/mm) |
| Current College / University/ Institute Address 學校機構地址: |

IV. Program, Scholarship, and Other Information 實習申請資訊

List three departments or institute you intend to apply (by priority)
依序寫出擬申請科系或研究實習單位

- 1.
- 2.
- 3.

Expected duration of internship 預計實習起迄日:
From _____ / _____ / _____ (yyyy/mm/dd) To _____ / _____ / _____ (yyyy/mm/dd)

Have you received any internship scholarship from home or other countries?
是否領有其他國家實習相關獎學金?

Yes
Scholarship Name: _____
Scholarship Organization: _____

No

Do you need to apply for on-campus dormitory? 是否須申請校內宿舍?

Yes, please book dormitory for me and I will pay the fee. 是, 我希望申請宿舍並將依規定繳費。
 single room 單人房 double room 雙人房 quadruple room 四人房

No, I will arrange accommodation by myself. 否, 自行安排住宿。

Please note: On-campus dormitory is much cheaper but since the vacancy is limited, there is no guarantee for every applicant. **Applicants who apply three months earlier and stay during summer or winter vacation will get higher chances of success.**
請注意: 學生宿舍較校外住宿便宜。但因床位有限, 本校不保證申請者皆有床位。若提前於抵台前三個月提出申請, 研修期為寒暑假者, 較易獲得保留床位。

V. Language Proficiency 中英文語言程度

| Ability | Listening 聽 | | Speaking 說 | | Reading 讀 | | Writing 寫 | |
|------------|-------------|---------|------------|---------|-----------|---------|-----------|---------|
| | Chinese | English | Chinese | English | Chinese | English | Chinese | English |
| Good 好 | | | | | | | | |
| Average 普通 | | | | | | | | |
| Poor 差 | | | | | | | | |

* Applicant's Signature: _____ Date: _____

*By typing your name you have created an electronic signature as legally binding as your handwritten signature.

VI. Check List for Application Documents 應備申請文件檢查表

| | |
|--------------------------|---|
| <input type="checkbox"/> | Enrollment verification (If you do not have the student status, please submit a xeroxed copy of highest degree certificate) 在學證明(非在學學生請繳交最高學歷影本) |
| <input type="checkbox"/> | A copy of last academic year's transcript 前一學年成績單 |
| <input type="checkbox"/> | Reference letter(s)/ Internship agreement issued by the applicant's department/ Proof of granted oversea Internship scholarship (at least one document is required) 推薦信/系所出具之海外實習同意書/海外實習獎學金證明 (擇一) |
| <input type="checkbox"/> | Internship plan (Either in English or Chinese; typeset in 12-point Times New Roman; single spaced; at least one A4 page; the plan must include the following contents: 1. what you want to do and achieve during the internship, 2. how the internship link to your current study program/graduate requirement, 3. requirements of internship venue, dates, and supervisor, 4. funding, and any subsidies involved in the intern) 實習計畫書(中英皆可; 12 號字; 字型 Times New Roman 或 標楷體; 單行間距; 至少 A4 紙一頁; 內容須載明實習內容及其與就讀課程或畢業條件之關係、場域、起訖期間、實習指導人、實習經費、 實習生支領之獎助學金或生活津貼金額等。) |
| <input type="checkbox"/> | A proof that internship is compulsory for program or graduation (course outline, syllabus, program/graduate requirements, etc.) 載明實習為其就讀課程或畢業必要條件之證明(課綱、教學計畫表、課程/畢業規定等) |
| <input type="checkbox"/> | Letter of commitment (enclosed at the last page of the application form) 承諾書(附在申請表後) |
| <input type="checkbox"/> | Health Report 健康檢查報告 |
| <input type="checkbox"/> | One additional recent passport-size photo 額外護照規格相片一張 |
| <input type="checkbox"/> | A copy of passport 護照影本一份 |
| <input type="checkbox"/> | A copy of identity card (front and back) 身分證正反面影本一份 |
| <input type="checkbox"/> | Other documents (if any): 其它文件 |

國立東華大學外國實習生承諾書

Letter of Commitment for NDHU Internship Student

1. I declare that the information I have provided or submitted are accurate to the best of my knowledge. I understand and accept the condition that if I violated any of the terms associated with this application, I will be immediately disqualified from being granted admission.
2. I agree to abide by the regulations of National Dong Hwa University and the laws of the Republic of China (Taiwan). Any infringement of the law or misconduct, such as working illegally, will immediately result in my disqualification from being a student of NDHU.
3. I will cover all the necessary expenses such as air fare, dormitory fees, tuition fees, insurance, etc.
4. I acknowledge that I or my insurance company is responsible for all medical payment caused by accidents, injury, etc. during my stay in Taiwan.

Applicant's Signature:

Date:

*By typing your name you have created an electronic signature as legally binding as your handwritten signature.



國立東華大學

外國籍學生至本校實習系/所/中心審核表
(For Office of International Affairs and Department/ Institute/ Center Use Only)

| |
|--|
| 1. 是否同意該生 至貴系/所/中心實習? <input type="checkbox"/> 是 <input type="checkbox"/> 否 |
| 2. 該生於 貴系/所/中心實習之指導教授? _____ |
| 3. 該生於 貴系/所/中心每週實習時數? _____小時/週 |

實習單位主管核章

國際處備查
